



**GOVERNMENT OF JAMMU AND KASHMIR
GENERAL ADMINISTRATION DEPARTMENT
CIVIL SECRETARIAT, J&K**

Subject: Constitution of Coordination Cell for monitoring the progress on implementation of online service - reg.

**Government Order No.62-JK(GAD) of 2023
Dated:17.01.2023**

Sanction is hereby accorded to constitution of a Coordination Cell in the General Administration Department, comprising of following Officers/Officials under the overall supervision of Mr. Vikas Verma, JKAS Additional Secretary, General Administration Department, to monitor the daily progress of online services being provided in various districts of Union territory of Jammu and Kashmir:-

1. Mr. Akshay Rajan, JKAS Deputy Secretary, General Administration Department.
2. Ms. Neha Bakshi, JKAS Under Secretary, Information Technology Department.
3. Ms. Roopali Arora, JKAS Under Secretary, General Administration Department.
4. Representative of NIC to be nominated by SIO, NIC.
5. Mr. Gagandeep Singh, Sr. Assistant, General Administration Department.

Terms of reference:

The committee shall submit progress report of all online services being provided in the districts of the Union territory to the Office of Chief Secretary on daily basis.

Further, all Administrative Departments/Heads of Departments/Deputy Commissioners, Managing Directors of all PSUs/Corporations shall constitute similar coordination cells in their respective office(s) to monitor the progress of online services being provided by their departments/offices and shall ensure that all the services in their respective departments/jurisdiction are provided through **online mode only**. The action taken report and progress in the matter shall be shared by all concerned with the General Administration Department on daily basis.

By Order of the Government of Jammu and Kashmir.

Sd/-

(Dr. Piyush Singla) IAS

Secretary to the Government

Dated:17.01.2023

No.GAD-ADM-I/8/2023-II-GAD

Copy to:

1. All Administrative Secretaries.

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2. Divisional Commissioner, Kashmir/Jammu.
3. All Deputy Commissioners.
4. All HoDs/Managing Directors.
5. Director, Information, J&K.
6. Mr. Vikas Verma, Additional Secretary, General Administration Department.
7. SIO, NIC.
8. Mr. Akshay Rajan, Deputy Secretary, General Administration Department.
9. Ms. Neha Bakshi, Under Secretary, Information Technology Department.
10. Ms. Roopali Arora, Under Secretary, General Administration Department.
11. Mr. Gagandeep Singh, Sr. Assistant, General Administration Department.
12. Private Secretary to the Chief Secretary.
13. Private Secretary to Secretary to the Government, General Administration Department.
14. Government Order/Stock File/Website, GAD. *"Hindi and Urdu Versions shall follow."*


(Shakeeb Arsallan) JKAS
Under Secretary to the Government